

**Transformation and Future Council  
Policy Development & Delivery Committee**

**Schedule of Business**

Meeting Date	Agenda Items
19 <sup>th</sup> December 2017	<ul style="list-style-type: none"> <li>• Procurement Workshop update (scheduled date &amp; opportunity to feedback on outline approach circulated)</li> <li>• Draft Schedule of Business (linking to workplan)</li> <li>• Services in the Community – Overview Presentation</li> </ul>
30 <sup>th</sup> January 2018	<ul style="list-style-type: none"> <li>▪ Procurement Workshop update</li> <li>▪ Update on 3G pitches programme (Head of Cultural Services)</li> </ul>
27 <sup>th</sup> February 2018	<ul style="list-style-type: none"> <li>▪ Develop new work programme of Transformation and Future Council Policy Development &amp; Delivery Committee</li> <li>▪ Procurement Policy - local suppliers / spend options and policy development timeline/responsibilities</li> <li>▪ Update on plans for using schools for Community activities (Chief Education Officer)</li> </ul>
27 <sup>th</sup> March 2018	<ul style="list-style-type: none"> <li>▪ Update on webcasting and e-voting (Head of Democratic Services)</li> <li>▪ Update on policy development timeline</li> <li>▪ Update on single citizen account (Digital Representative)</li> <li>▪ Update on 'friends of parks' and community ownership (Head of Waste Management)</li> </ul>
24 <sup>th</sup> April 2018	<ul style="list-style-type: none"> <li>▪ Zero Hour contracts feedback (HR Representative)</li> <li>▪ Mansion House (Head of Commercial Services)</li> </ul>